



APPLICATION/ENROLMENT FORM 2012/13 OVERSEAS STUDENTS



THINK: EDUCATION GROUP

1. Personal details

Title: Mr Ms Miss Other Gender: Male Female

Family name: Given names:

Date of birth (DD/MM/YYYY): Country of citizenship:

Passport number: Country of birth: Year of arrival in Australia (if country of birth not Australia):

Are you an Australian Permanent Resident: Yes No Main language spoken at home:

How well do you speak English? Very Well Well Not Well Not at all

Where will you be applying for your visa? (embassy or consulate):

2. Contact details* (Compulsory)

Permanent overseas address:

City: State: Postcode: Country: Overseas Phone:

Australian address (if applicable):

City: State: Postcode:

Telephone: Mobile: Fax:

Email (please print clearly):

Who can we contact in case of an emergency? Name: Relationship:

Emergency contact details:

3. Education

What is your highest completed school level? Name of secondary school: Year of completion:

Are you still attending secondary school? Did you complete year 12 secondary school in Australia: Yes No ATAR/UAI/OP score:

What is your highest educational attainment (complete or incomplete):

Year: Name of institution:

Do you wish to apply for Course Credit (based on previous academic study or informal learning)? No Yes

Please include your *Course Credit Application* form along with supporting documents. Forms are available at www.think.edu.au/policiesandforms.

4. Course selection

Which campus would you like to enrol at?* Melbourne Brisbane Gold Coast Sydney (The Rocks, Surry Hills, North Sydney)

What is the name of the course you would like to study?

Please list the CRICOS Course Code: When would you like to commence?

Main reason for undertaking this course

Course fees, dates, delivery options and course codes, including NTIS codes for vocational courses can be found on the Schedule of Fees and Dates form.

* Not all courses available at all campuses. Please refer to the appropriate prospectus for details.

5. Employment

Current employment status

- | | | |
|--|--|--|
| <input type="checkbox"/> Full-time employee | <input type="checkbox"/> Part-time employee | <input type="checkbox"/> Self employed |
| <input type="checkbox"/> Employer | <input type="checkbox"/> Employed - unpaid worker in a family business | <input type="checkbox"/> Unemployed seeking full-time work |
| <input type="checkbox"/> Unemployed seeking part-time work | <input type="checkbox"/> Not employed and not seeking employment | |

6. Special conditions

Do you have any pre-existing learning difficulties, disabilities or other conditions, which may inhibit your learning or ability to undertake study in your chosen course?

- No Yes

If yes, then please indicate the areas (may indicate more than one)

- Hearing/Deaf Physical Intellectual Learning Mental Illness

- Acquired Brain Impairment Vision Medical Condition Other:
-

7. Declaration

In signing the Think: Colleges application form, I declare that:

- The information provided by me in this application form is correct.
- I have the financial capacity to meet all my course fees and agree to pay all fees as they become due.
- I can view the full, current *Policies and Procedures* online at www.think.edu.au/policiesandforms including the *Refund Policy and Procedure*, *Student Privacy Policy and Procedure*, *Deferral Policy and Procedure*, *Suspension and Expulsion Policy and Procedure* and the *Terms and Conditions of Enrolment*. I can contact my Course & Career Advisor or Agent if I would like a paper copy sent to me.
- I will inform the College within 7 days if my contact details change (including mail, email and/or phone).
- If I instruct an agent to complete this application form on my behalf, I do so on the basis that the agent is acting for me and it remains my responsibility to read the terms and conditions of enrolment.
- I authorise the College to verify the authenticity of my academic/professional qualifications and my work experience and I understand the College may inform other organisations or regulatory agencies if any of the information in my application is not accurate.

Applicant signature (signature of parent/guardian required for applicants under 18 years):

Name:

Signature:

Date (DD/MM/YYYY):

8. Acceptance and enrolment

Once we receive your application form and supporting documents, you may be asked to undertake an interview. Successful applicants will be issued a *Letter of Offer*, *Written Agreement* and *Tax Invoice*. Your signed *Written Agreement* is required and payment of a deposit to secure your place in the course and issue of an *Electronic Confirmation of Enrolment (eCOE)*.

Some applicants may be issued a *Conditional Letter of Offer* if some entry requirements have not yet been met. Applicants with a *Conditional Letter of Offer* must meet the conditions of the offer before they can finalise their enrolment and enrol in specific units of study. Admissions and enrolment policies and procedures are available at www.think.edu.au/policiesandforms.

9. Fee schedule

Tuition and other fees are available on the current Schedule of Fees and Dates. Please contact a Course and Careers Advisor for more information.

9. Where to from here

Please complete sections 1 to 7, sign and send it to us along with the following documents in English. Documents in a language other than English should be submitted along with translation from a certified translator.

- Authenticated* transcripts of relevant academic records (higher school certificate or higher level qualifications)
- Proof of English language ability (see prospectus for requirements)
- Any additional documentation to support your application (e.g. your resume**, references and *Course Credit Application* form)
- Portfolio of creative work if applicable for design courses (6-10 pieces of original creative work if unable to attend an interview).

*Authenticated documents must be:

- 1) Original documents (i.e. testamur and transcript of results) provided by the candidate to an authorised Think: Colleges representative
- 2) Copies of the original documents (i.e. testamur and transcript of results) provided by the candidate which have been either:
 - Notarised by a Justice of the Peace or equivalent authority in the country of origin;
 - Verified as a true and correct copy of the original documents by an approved Think: Colleges representative.

**All claimed work experience must be relevant to the qualification being applied for and be within 3 years from date of application. Mature age candidates must provide Statements of Service on official company letterhead providing contact details of the employer. Past employers will be contacted to verify work experience on a case by case basis.

Apply now

Send your application to:

Admissions Office

Think: Education Group

PO Box 728

North Sydney, NSW Australia 2059

Fax: +61 2 9957 1811

Email: admissions@think.edu.au

Think: Education Group operates through the following legal entities:

Think: Colleges Pty Ltd ABN 93 050 049 299, RTO No 0269, HEP No NSW5028,

CRICOS Provider Code: NSW 00246M, QLD 03107J, VIC 03252M. Updated 1st June, 2011.