

2010

Application and enrolment form

AUSTRALIAN STUDENTS

CATC DESIGN SCHOOL

1. Personal Details

Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Other	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Family name:						Given names:	
Date of birth (DD/MM/YYYY):						Country of citizenship:	
Country of birth:						Year of arrival in Australia (if country of birth not Australia):	
Are you an Australian Permanent Resident:	<input type="checkbox"/> Yes	<input type="checkbox"/> No					Main language spoken at home:

2. Contact Details

Current residential address:		
City:	State:	Postcode:
Address during time of study (if different to current address):		
City:	State:	Postcode:
Telephone:	Mobile:	Fax:
Email (please print clearly):		
Who can we contact in case of an emergency?:	Name:	Relationship:
Emergency contact details:		

3. Education

Did you complete year 12 secondary school in Australia:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	ATAR/UAI/OP score:
Name of institution/high school:	Year of completion:		
What is your highest educational attainment (complete or incomplete):			
Year:	Name of institution:		
Do you wish to apply for Course Credit (based on previous academic study or informal learning)?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	
<small>Please include your <i>Course Credit Application</i> form along with supporting documents. Forms are available at www.think.edu.au/policiesandforms.</small>			

4. Course Selection

I would like to study:	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time		
Which study sessions would you like to attend:	<input type="checkbox"/> Morning	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Evening (part-time only)	
Which mode would you like to study?	<input type="checkbox"/> On campus	<input type="checkbox"/> Distance education		
Which campus would you like to enrol at?	<input type="checkbox"/> Sydney (NSW)	<input type="checkbox"/> Brisbane (QLD)	<input type="checkbox"/> Melbourne (VIC)	<input type="checkbox"/> Gold Coast (QLD)
What is the name of the course you would like to study?				
When would you like to start?				
<small>Course fees, dates, delivery options and course codes, including NTIS codes for vocational courses can be found on the Schedule of Fees and Dates form.</small>				

5. Special conditions

Do you have any pre-existing learning difficulties, disabilities or other conditions, which may inhibit your learning or ability to undertake study in your chosen course	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Details:
Do you require disability advice? <input type="checkbox"/> No <input type="checkbox"/> Yes			

6. Payment options

How do you anticipate paying for your course fees?

Payment upfront by study period.

I will be applying for VET FEE-HELP.

7. Declaration

In signing the Think: Colleges application form, I declare that:

- The information provided by me in this application form is correct.
- I have the financial capacity to meet all my course fees and agree to pay all fees as they become due.
- I can view the full, current Policies and Procedures online at www.think.edu.au/policiesandforms including the Refund Policy and Procedure, Student Privacy Policy and Procedure and the Terms and Conditions of Enrolment. I can contact my Course & Career Advisor or Agent if I would like a paper copy sent to me.
- I will inform the College if my contact details change (including mail, email and/or phone).
- If I instruct an agent to complete this application form on my behalf, I do so on the basis that the agent is acting for me and it remains my responsibility to read the terms and conditions of enrolment.
- I authorise the College to verify the authenticity of my academic/professional qualifications and my work experience and I understand the College may inform other organisations or regulatory agencies if any of the information in my application is not accurate.

Applicant signature (signature of parent/guardian required for applicants under 18 years):

Name:

Signature:

Date (DD/MM/YYYY):

8. Acceptance and enrolment

Once we receive your application form and supporting documents, you may be asked to undertake an interview. Successful applicants will be issued a *Letter of Offer*, *Written Agreement* and *Tax Invoice*. Your signed *Written Agreement* is required and payment of a deposit or submission of your VET FEE-HELP application to secure a place in the course. Further information about VET FEE-HELP is available at www.think.edu.au/vet-fee-help. Some applicants may be issued a *Conditional Letter of Offer* if some entry requirements have not yet been met. Applicants with a *Conditional Letter of Offer* must meet the conditions of the offer before they can finalise their enrolment and enrol in specific units of study. Admissions and enrolment policies and procedures are available at www.think.edu.au/policiesandforms.

9. Fee schedule

Tuition and other fees are available on the current Schedule of Fees and Dates. Please contact a Course and Careers Advisor for more information.

+ Where to from here

Please complete sections 1 to 7, sign and send it to us along with the following documents in English. Documents in a language other than English should be submitted along with translation from a certified translator.

Authenticated* transcripts of relevant academic records (higher school certificate or higher level qualifications)

Any additional documentation to support your application (e.g. your resume**, references and *Course Credit Application* form)

Portfolio of creative work.

*Authenticated documents must be:

- 1) Original documents (i.e. testamur and transcript of results) provided by the candidate to an authorised Think: Colleges representative
- 2) Copies of the original documents (i.e. testamur and transcript of results) provided by the candidate which have been either:
 - Notarised by a Justice of the Peace or equivalent authority in the country of origin;
 - Verified as a true and correct copy of the original documents by an approved Think: Colleges representative.

**All claimed work experience must be relevant to the qualification being applied for and be within 3 years from date of application. Mature age candidates must provide Statements of Service on official company letterhead providing contact details of the employer. Past employers will be contacted to verify work experience on a case by case basis.

+ Apply now

Send your application to:

Admissions Office

CATC Design School
PO Box 728 North Sydney
NSW 2059 Australia

Phone: 1300 320 327

Fax: +61 2 9957 1811

Email: admissions@catc.edu.au

For further information please contact:

Sydney Campus

Level 4, 1-5 Hickson Road
The Rocks, Sydney
NSW 2000 Australia

Phone: +61 2 9251 0029

Fax: +61 2 9251 0099

Email: enquiries@catc.edu.au

Web: www.catc.edu.au

Melbourne Campus

Level 6, 271 William Street
Melbourne
VIC 3000 Australia

Phone: 1300 66 11 11

Fax: +61 3 9670 9404

Email: enquiries@catc.edu.au

Web: www.catc.edu.au

Brisbane Campus

Unit 2, 10 Costin Street
Fortitude Valley
QLD 4006 Australia

Phone: 1300 66 11 11

Fax: +61 7 3270 1001

Email: enquiries@catc.edu.au

Web: www.catc.edu.au

Gold Coast Campus

Level 2, 33 Elkhorn Avenue
Surfers Paradise
QLD 4217 Australia

Phone: 1300 66 11 11

Fax: +61 7 5592 6064

Email: enquiries@catc.edu.au

Web: www.catc.edu.au